

Job Description
Director of Youth and Family Ministries
St. Stephen's Lutheran Church

230 N Evergreen Ave.,
Woodbury, NJ 08096
856-845-1747

Summary: St. Stephen's Lutheran Church is seeking a director of youth and family ministries to develop a safe and welcoming culture embracing people of all ages, particularly youth. This person will be working with a ministry team to provide a particular emphasis on children and youth, ages 3-18, supporting the wider mission of the church.

Job Characteristics: Part-time, in-person, 12 hrs/week, Sunday mornings (3hrs) and Wednesday evenings (2hrs), other times flexible. Some travel may be required.

Starting compensation: \$22/hour, 2 weeks paid vacation.

Duties and Responsibilities:

- Coordinate with pastor and professional staff to develop and maintain a youth group
- Coordinate and teach Sunday School (K-6th Grade) and Confirmation (middle school)
- Coordinate family fellowship time
- Resource families of newly-baptized children
- Plan and facilitate for vacation bible school
- Recruit volunteers and participants

Requirements:

- Christian faith, commitment to church's mission
- Ability to pass a background check, maintain good boundaries and best practices with children
- Excellent communications skills
- Excellent organizational skills
- Compliance with Employee Handbook, Constitutions and Bylaws of the ELCA and of St. Stephen's Lutheran Church, including our commitment to diversity and equity

Education and experience:

Some experience working with children in a professional setting is required.

Reporting Relationships:

Reports directly to the pastor, relates to church council's executive team as personnel committee.

To apply:

Send a cover letter and resume to info@ststephenselca.org. For questions and inquiries, send an email or contact 856-845-1747.